

INSTRUCTIONS FOR CONTRIBUTORS

Submitted papers as well as general correspondence should be sent to the appropriate editor, as follows:

Bas Aarts: papers on present-day English syntax and morphology, papers not obviously falling under any of the areas listed below, and all reviews

David Denison: papers on historical syntax and morphology

April McMahon: papers on historical and present-day phonetics and phonology

Professor Bas Aarts
Editor, *English Language and Linguistics*
c/o Department of English Language and Literature
University College London
Gower Street, London WC1E 6BT, UK
E-mail: b.aarts@ucl.ac.uk

Professor David Denison
E-mail: david.denison@manchester.ac.uk

Professor April McMahon
E-mail: April.McMahon@ed.ac.uk

North American contributors may, if they prefer, submit manuscripts to:

Professor Douglas Biber
Associate Editor, *English Language and Linguistics*
Department of English
Northern Arizona University
Flagstaff, AZ 86011-6032, USA
E-mail: douglas.biber@nau.edu

Submission of an article is taken to imply that it has not been previously published or is not being considered for publication elsewhere.

Manuscripts

1. Manuscripts should not exceed 10,000 words (or equivalent). Shorter pieces and squibs are welcome.
2. Authors should submit to the appropriate editor an electronic copy of the paper, preferably in Microsoft Word DOC format. The name(s) of the author(s) and full contact details should be on a separate page at the start of the document. Occasionally, an author may be asked to send a paper copy of the manuscript by post or a PDF version as well.
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Style

1. Manuscripts accepted for publication must be doubled-spaced throughout. The first lines of paragraphs, except when the first paragraph of a new section or sub-section, should be indented. There should be no extra space between paragraphs. Italics may be used in the manuscript.
2. *Section headings* should be typed on a separate line in capitals. Capitalise only first word and proper names in sub-section headings.
3. All pages should be consecutively numbered in the top right-hand corner. The various elements of the manuscript should be ordered as follows: title, abstract (maximum 150 words), text, notes (to be typeset as footnotes) and figures. In the *final* manuscript the name(s) and correspondence address of the author(s) should be typed at the end of the text.
4. Authors should consistently follow either British English or US conventions for spelling and expression. In words with alternative *-ize/ise* use *-ize*, but note that *analyze* is acceptable only in US spelling.
5. *Displayed examples* should be numbered as follows, and referred to elsewhere as (1), (2a), etc:
 - (1) John liked Mary.
 - (2) (a) John always liked Mary.
(b) John never liked Mary.Tree diagrams should be numbered in with examples. Other figures and tables should be numbered figure 1, table 1, etc., and each should have a caption. Each figure (other than tree diagrams) should be on a separate page, with an indication of its approximate position in the text.
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7. *References* in the text follow the normal author–date style: (Vincent 1997: 90–1); Vincent (1997) states ... For multi-authored works, only the first citation should list all authors: (Brown, Smith & Jones 1996). In subsequent citations, only the first name should be given followed by et al. Separate works referred to in the same parentheses should be listed in alphabetical order: (Brown 1996; Smith 1991, 1992).
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9. The following conventions should be observed:

Book

Surname, First name & First name Surname. 1997. *Title with capital letters only for first word and Proper Nouns*. Place: Publisher.

Article in book

Surname, First name. 1997. Article title with capital letters only for first word and Proper Nouns. In First name Surname, & First name Surname (eds.), *Book title as above*, 345–56. Place: Publisher.

Article in journal

Surname, First name. 1997. Article title as above. *Journal Name with Content Words in Capital Letters* 24, 121–9.

10. *Proofs* will be sent to the (first-named) author as PDF files. They should be returned within 3 days of receipt.
11. 25 *offprints* of articles and review articles will be provided free of charge to the (first-named) author. Additional offprints may be purchased if ordered at proof stage on the form provided. Authors of reviews will receive one copy of the issue in which their review appears.

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