
Notes for Contributors

(Revised June 2003)

The World's Poultry Science Journal publishes: review articles on all aspects of poultry science, reports on the development of poultry production from around the world, reports from constituent scientific working groups, book reviews, Association and Branch news, together with a listing of forthcoming events. Summaries of the review articles are published in French, German, Russian and Spanish. The journal does not publish the results of original research unless these form a minor part of an article that mainly reviews published work, or where they are contained in reports given at branch meetings or arise from the activities of Federation Working Groups. Among the characteristics considered important in a review paper are that it should be comprehensive within the area defined by its title, the structure should be logical and the citations should be subjected to critical appraisal – which should extend to the methodology and statistical significance of results. In preparing a review, sound deductive and constructive processes should be used to produce valid, useful and clearly presented conclusions. The appropriate use of figures, tables, formulae and illustrations is encouraged. The object must always be to produce a worthwhile addition to the body of available literature.

Preparation of manuscript

Contributions, which will be subject to scrutiny by independent referees and editorial revision, should normally not be longer than the equivalent of 8-10 pages of the journal (or approximately 6000 words) including tables, illustrations and references. Longer reviews are accepted from time to time, but it is advisable for authors to contact the Editor before submission. Papers should be typewritten on one side of the paper only and the typing should be double-spaced between lines with ample margins on each side of the sheet with consecutive line numbering along the left margin. Pages should be assembled in the order: title; name and postal address(es) of author(s); e-mail address of the corresponding author; where applicable, name and address of institution where the work was done; abbreviated title (for use as a running headline); summary of between 100 and 300 words; keywords (up to 8); text of paper; references. Tables, figures and figure legends should be submitted on separate pages. The pages of the paper itself should be numbered in the upper right-hand corner and should only be fasted by means of a paperclip. To enable summaries to be translated into French, German, Russian and Spanish, contributions should be accompanied by an additional copy of the summary (in English) of 100-300 words, typed on a separate sheet of paper.

References

References to previous work, should be restricted to those with a direct bearing upon the topic of the review and cited in the text with the author's name and the year of publication in parentheses, e.g. 'Brown (1957) showed that ...' or as 'Brown *et al.*, 1957, showed that ...'. At the end of the paper, the references should be listed in alphabetical order of the surnames of the first author with all authors included. The titles of journals should be given in full and should include the first and last page numbers of the papers concerned. (e.g. **BROWN, A.B., SMITH, C.D. and JACK, E.F. (1992) Title paper. *Title Journal* Vol. nr: page numbers**).

An author is wholly responsible for the accuracy of the references.

Tables, line drawings and photographs

Tables and line drawings should be typed or drawn on separate sheets and their approximate location in the text indicated in pencil; they should not be enclosed by lines. Tables should be typed with tabulator stops with adequate spacing, keeping column headings as brief as possible, and they should include a self-explanatory legend. Line drawings should be clearly drawn in black on white paper. Computer produced figures must be from high quality printers, e.g. laser or bubble jet. Photographs of line drawings may be submitted. Black and white photographs (half-tones) submitted, preferably not smaller than 110mm x 150mm, should be glossy prints of good contrast and, where necessary, should carry a scale mark of magnification. Lettering may be placed on the print or on a tracing paper overlay, which should be fixed securely to the print along one edge only. Legends for line drawings and half-tones should be typed on a separate sheet. The author's name and figure number should be written on the back of each line drawing or photograph.

Digital files

Authors knowledgeable in preparing digital files are encouraged to do so. Photographs must be saved as .eps or .tif format (Note: file extension should be used in preparing the file. Most software programs do not recognize files without the proper extension). For photographic images (black/white) the resolution must be 250 dpi minimal and for colour images 300 dpi at the printed image size. Drawings can be submitted with Adobe Illustrator, CorelDraw (.ai) or PowerPoint.

Footnotes

Footnotes should be avoided wherever possible. Where essential they should be indicated by asterisks (*), daggers (†) and double daggers (‡) in that order. In the manuscript, a footnote should be placed at the bottom of the page on which it is referred to and separated from the main text by a horizontal line above the footnote. Footnotes to tables should be placed underneath the table to which they refer.

Proofs

Page proofs will be supplied to the senior author, whose responsibility it is to liaise with co-authors in checking the proofs, but only errors in typesetting may be corrected at this stage. Additional matter or extensive alterations can be accepted only at the discretion of the Editor, and, if they are accepted, a charge may be made. Consequently, the author(s) should ensure that the paper is submitted in its final form. Proofs must be corrected and returned within 10 days of receipt.

Offprints

A total of 50 offprints will be sent free of charge to the senior author of each paper published. Additional offprints can be ordered at the prices shown on the offprint order form which will be sent with the proofs.

Submission of papers

Typescripts and matters relating to the content of the journal should be in English and should be sent preferably on disk or CD-rom together with a hard-copy in duplicate, to the Editor, World's Poultry Science Journal, Mr D.G. Martin, Dundry Lodge, France Lynch, Stroud, Gloucestershire GL6 8LP, UK (E-mail: martin@franlyn.fsnet.co.uk). The disk/CD-rom should correspond exactly to the paper copy of the manuscript. The disk should be prepared using MS Word for Windows and clearly be labelled as to the version used and the files present.

Back numbers

Requests for back numbers should be addressed to the Secretary of the World's Poultry Science Association, Dr Ir Piet C.M. Simons, PO Box 31, 7360 AA Beekbergen, The Netherlands (Tel. +31 55 506 6534, Fax: +31 55 506 4858, E-mail: p.c.m.simons@pv.agro.nl).