

International Phonetic Association

General information

For general information on the International Phonetic Association contact:

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IPA on the Web

The IPA also maintains a site on the World Wide Web which provides information on the International Phonetic Alphabet, on available phonetic fonts and sound recordings, on subscription to the Association, and on examinations in phonetics. It also has links to other sources of information on phonetics. The address is:

<http://www.langsci.ucl.ac.uk/IPA/ipa>

Audio files of the recorded material accompanying the language Illustrations in the *Handbook of the International Phonetic Association*, published by Cambridge University Press in 1999, may be downloaded from the following web site:

<http://web.uvic.ca/ling/resources/ipa/handbook.htm>

Audio files of the recorded material accompanying language Illustrations published in the *Journal of the International Phonetic Association* since 1998 (after the publication of the *Handbook of the International Phonetic Association*) may be downloaded from the following privileged-access website available to registered members of the IPA:

<http://web.uvic.ca/ling/resources/ipa/members>

Members can contact the Secretary to obtain a username and a password.

Membership services and publications

The annual dues of the Association for current year are 45 euros for full membership and 22.50 euros for student membership. They should be paid to the Treasurer, International Phonetic Association, Research Department of Speech, Hearing and Phonetic Sciences, Chandler House, 2 Wakefield Street, London WC1N 1PF, UK. Life membership is obtainable by paying the equivalent of twenty years' annual dues, 900 euros. A membership application form is printed overleaf. Membership includes a subscription to the *Journal*. Payment can be made by credit card using the on-line facility at:

<http://www.langsci.ucl.ac.uk/ipa/subs.html>

Members receive three numbers of the *Journal* each year. Back issues of the *Journal* may also be obtained. For the years 1970–2000, information is available at:

http://www.langsci.ucl.ac.uk/ipa/back_issues.html

The prices per issue are (including postage & packaging; contact the Treasurer for the current rate in non-euro currencies):

IPA members:	15.00 euros
Non-members:	25.00 euros
Institutions:	47.50 euros

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International Phonetic Association

Membership form

The subscription to the Association is 45 euros per annum (contact the Treasurer for the current rate in non-euro currencies). Payment can be made by credit card using the on-line facility at <http://www.langsci.ucl.ac.uk/ipa/subs.html> or by faxing the form below. Alternatively, payment can be made by sterling cheque (see below). Life membership can be obtained by paying the equivalent of 20 years' annual subscription (900 euros). Student membership for one year is 22.50 euros when accompanied by a letter from the student's department certifying full-time student status. For an institution or library, subscriptions to *JIPA* are available through Cambridge University Press.

Member information

Please enrol me as a member of the International Phonetic Association, and send me the *Journal* and other publications as they are issued. *Please type or use BLOCK CAPITALS.*

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INSTRUCTIONS FOR CONTRIBUTORS

Editorial policy The *Journal of the International Phonetic Association* is concerned with all aspects of the theory, description, and use of phonetics and phonology. Contributions are subject to review and to the Editor's final decision as to publication. The primary language of the *Journal* is English, though contributions in other languages of wide scholarly currency may be accepted. Contributions in English may use either British or American standard spelling and punctuation, consistently.

Submission of manuscripts Except for book reviews, all manuscripts should be submitted to Adrian Simpson, Editor of *JIPA* (adrian.simpson@uni-jena.de; Friedrich-Schiller-Universität Jena, Institut für Germanistische Sprachwissenschaft 07737 Jena, Germany). Initially, submissions should be in a form that can be conveniently read by Editors and reviewers, and tables and figures should be included in the same document as the text. Papers may be submitted in hard copy in triplicate, but electronically submitted PDF files, e-mailed as AuthorName.pdf attachments (e.g. Smith.pdf) or sent on disc, are preferable. An e-mail address is required for publication. Most standard word-processing formats (for either PC or Macintosh) are supported.

Books for review and manuscripts of book reviews should be sent to Linda Shockey, Reviews Editor (l.shockey@reading.ac.uk; Department of English Language and Literature (Applied Linguistics), University of Reading, P.O. Box 218, Reading, RG6 6AA, UK).

After a paper or a book review has been accepted for publication, authors must be prepared to submit it as specified below. If extensive re-formatting is necessary, the Editors reserve the right to refer the manuscript to the author for improvements. Authors are advised to consult recent *JIPA* articles for illustration of the required style. Phonetic transcriptions should make use of the symbols and conventions of the Association's alphabet in its latest revision. Throughout the entire manuscript/all the files, text should use 12 pt Times/Times Roman font and, for IPA transcriptions, a Unicode-compliant IPA serif font that includes all symbols required (e.g. Doulos SIL, Charis, LaserIPA Unicode). Fonts that are not Unicode-compliant (e.g. IPA Kiel) should not be used. Use the special IPA font even for ordinary letter-like IPA symbols in strings where at least one symbol is drawn from the special IPA font set. This applies to all the symbols, including slants and square brackets if they enclose a transcription string. Non-IPA text in tables and table and figure captions should be set in sans serif font – please follow the format in recent *JIPA* issues.

Please note that *JIPA* requires the phonetic symbol *g* to be **g** (i.e. Opentail G = IPA110, NOT Looptail G = IPA210), and the length mark to be **ː** (i.e. IPA503, NOT the 'colon' symbol).

The final version of all material accepted for publication, including final tables and graphics files, must be submitted in hard copy, accompanied by the electronic copy in identical DOC and PDF files. At present, *JIPA* cannot process LaTeX files.

Manuscript style Please consult the online version of Instructions for Contributors on the Journal's webpages, via <http://journals.cambridge.org/ipa>.

Recordings of data. Contributions to Illustrations of the IPA should be accompanied at the time of submission to the Editor by high-quality recordings, preferably as WAV (.wav) files with at least a 22 kHz sampling rate, of all words and narrative text in the target language occurring anywhere in the Illustration. Further instructions on the form of Illustrations are available from the Editor.

Proofs and PDF files. Authors (or their nominees) will be asked by e-mail to download proofs as PDF files. They will be asked to correct the proofs and send the corrections to the designated Editor and to the copy-editor, by e-mail, within three days of receipt. Upon publication, the corresponding author will be supplied with two hard copies of the journal issue in which the article is printed by post and a PDF file of their contribution by e-mail.

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