

Notes for contributors

- 1 All contributions should be sent to: The Editor, *British Journal of Political Science*, University of Essex, Wivenhoe Park, Colchester, Essex CO4 3SQ. They should not be sent to the Cambridge University Press.
- 2 Articles submitted to the Journal should in general be between 5,000 and 12,000 words in length, though articles outside these limits will be acceptable if there is some good reason for their exceptional length or brevity. Articles in two parts may be accepted provided each part is independently intelligible.
- 3 Notes and comments are welcome. A Note should contain a body of original information, a new method for doing something or a new idea (speculation, argument, proof, etc.) presented in a brief and unadorned form without inessential commentary. Comments containing criticisms of articles published in the Journal and additional thoughts on them will be considered for early publication, especially if they are short – say, under 1,000 words.
- 4 Most issues of the Journal contain a Review Article – either a detailed discussion of a single book or a review of the state of some area of the discipline. Review Articles submitted without prior consultation will be considered for publication, but in their own interest contributors would be well advised not to prepare a Review Article specially for the Journal without first getting in touch with the Editor.
- 5 The Journal's editorial policy is as stated inside the front cover. Contributors should note the phrase 'problems of general significance to students of politics'. The Journal does not normally publish, for example, highly specialized contributions to the history of political thought or purely descriptive articles concerned with the current politics of particular countries. The Journal also prefers to publish contributions to the discipline of political science, rather than commentaries upon the discipline.
- 6 Authors of articles and Review Articles receive twenty-five free offprints. Additional copies may be bought if they are ordered at proof stage.
- 7 Submission of an article is taken to imply that it has not been previously published and is not being considered for publication elsewhere. In the interests of authors, copyright is normally assigned to the Cambridge University Press.
- 8 *Contributions intended for publication should be submitted IN TRIPLICATE.* They should include a brief biographical sketch of the author(s) giving current and recent institutional affiliations, major publications, and present research interests. Contributions must be typed and may be reproduced in any clearly legible form. The preferred size of paper is A4 (8½ × 11½ in), but quarto (8 × 10 in) or the US standard size (8½ × 11 in) will also be accepted. Because of postage costs, manuscripts not accepted for publication are not normally returned to the author unless their return is specifically requested.
- 9 The entire material of any article, including footnotes, quotations, appendices, etc., should be double spaced, with left-hand margins of at least 1½ in. The preferred treatment of footnotes is that they should be numbered consecutively in the text and typed all together at the end, beginning on a fresh page; but manuscripts employing other methods of arranging footnotes will not be rejected simply on those grounds.
- 10 Anyone who is preparing a manuscript for submission to the Journal is urged to follow the Journal's style sheet, which covers a number of detailed points concerning footnotes, punctuation, spelling, etc. Copies of the style sheet can be obtained from the Editor. Alternatively, contributors can follow the style used in any recent number of the Journal. Footnote references should always contain, in the case of books, the name of the author as it appears on the title page, the full title including any subtitle, the place of publication, the name of the publisher and the date of publication, and, in the case of articles, the name of the author, the full title, the name of the journal, the volume number, the year and the page reference (number of first and last page).
- 11 First proofs may be read and corrected by contributors provided that they can give the Editor an address through which they can be reached without delay and can guarantee to return the corrected proofs to the Editor, by air mail where appropriate, within ten days of receiving them. The master proof will always be sent directly to the Editor by the printer; contributors will receive duplicates.

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