

Ancient Mesoamerica

Instructions for Contributors

Ancient Mesoamerica will publish primarily in English, but will also feature contributions in Spanish. All papers will have Spanish (or English) summaries as a regular feature to enhance scholarly communication. When preparing your contribution, please remember that *Ancient Mesoamerica* unifies several different fields from archaeology to ethnohistory, art history and beyond. We also wish to reach nonspecialist readers. While some degree of technical language is often proper and necessary, jargon can always be avoided. Therefore, authors should strive for clear, lucid prose. The Editors will gladly discuss topics or contents of manuscripts prior to submission.

Manuscript Submission

Please submit 5 copies of the manuscript text and line drawings; colleagues with limited photocopying facilities may send only 1 copy. If photographs are included, only one set of original prints should be sent, along with 4 photocopies. Double-space the entire manuscript, including references and tables, with ample margins to permit editorial marking. The manuscript must be accompanied by a letter of transmittal stating that the work has not been published elsewhere, in whole or in part, nor is it under consideration for publication elsewhere. Papers may be submitted in Spanish or English. Artwork must be no larger than 24 square inches; artwork must be camera-ready and be securely packaged in a protective envelope. Mail manuscripts or make editorial inquiries to the Editorial Office (see inside cover for complete information).

Peer Review Procedures

Each contribution will be reviewed by at least three, and some times as many as five, outside readers who will make recommendations to the Editors concerning revision of the manuscript, acceptance or rejection. The reviewers' anonymous comments will be passed on to the authors.

Categories of Papers

(a) *Full articles* are longer contributions of general interest that are 25–30 double-spaced manuscript pages in length, including references; (b) *reports* are shorter contributions of about 15–20 pages in length focusing on important finds, reinterpretations, comments, and so on. The Editors or a Guest Editor will occasionally assemble a special section of related reports; and (c) *notes* are newsworthy items of a very short length.

Editorial and Reference Style

In general, follow *American Antiquity* style. Two abstracts of 150 words or less should be included: one in English and one in Spanish. Footnotes may be used, but only if deemed absolutely necessary; they should be numbered consecutively and

collected at the end of the text. The order of manuscript elements should be as follows: title page, abstracts pages, main text, Spanish summary, acknowledgments, footnotes, references, tables, and figures (line drawings and photographs in a protective envelope). Tables and figures should be numbered consecutively using Arabic numerals. Sample references:

- Adams, Richard E. W.
1977 *Prehistoric Mesoamerica*. Little, Brown, Boston.
- Clark, John E., and Thomas A. Lee, Jr.
1984 Formative Obsidian Exchange and the Emergence of Public Economies in Chiapas, Mexico. In *Trade and Exchange in Early Mesoamerica*, edited by Kenneth G. Hirth, pp. 100–105. University of New Mexico Press, Albuquerque.
- Graham, Elizabeth
1987 Resource Diversity in Belize and Its Implications for Models of Lowland Trade. *American Antiquity* 52:753–767.
- Love, Michael W.
1987 *Olmec Interaction and the Formation of Social Inequality in Pacific Guatemala*. Paper presented at the 86th Annual Meeting of the American Anthropological Association, Chicago.
- Smith, Michael E.
1988 *Long-Distance Trade under the Aztec Empire: The Archaeological Evidence*. Unpublished manuscript on file. Department of Sociology and Anthropology, Loyola University of Chicago.

Illustrations

All figures must be camera-ready and be of professional quality. Please send oversize artwork for reduction to size or high-contrast photostats already reduced to exact size. Please allow for reduction when judging type size for captions. Put scales on the figures, not in legends.

Electronic Input

After a contribution is accepted, the Editors will ask the author to submit the article on a floppy disk, if possible. When doing so, please specify the type of computer used, the operating system, and program (e.g., IBM-PC, PC-DOS, Word-Perfect). The electronic manuscript should be limited to standard ASCII characters, with two returns between all text elements, with two returns between each paragraph and reference, and with all lines beginning flush left. Omit formatting codes for indenting, centering, etc. If you do not use a word processor, your manuscript will be typeset in the traditional manner.

Copyright and Offprints Policy

Contributors must complete the Transfer of Copyright Agreement form, available from the Editors, before their paper can be transmitted for production. The lead author of each article or report will receive 25 free offprints from the Publisher, with the opportunity to purchase additional offprints and complete copies of the issue at favorable rates.

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