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Papers submitted should be:

- of high scientific quality
- complete and clear
- substantially different from previously published work.

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Papers should be concise. Lines and pages should be numbered. Letters are limited to five *Journal* pages and Correspondences to two (one *Journal* page = about 1000 words).

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You will be sent a proof of your text and illustrations to check and correct in advance of online publication.

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- Acceptable formats are
 - Text (including tables and figure captions) – Word, rtf or LaTeX (the IGS class file should be used; downloadable from the website). Please also supply a final PDF
 - Figures – ideally in tif or eps format (or otherwise in the format in which they were created)
- Responsibility for the accuracy of all data (including references) rests with the authors

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- Title should be concise
- Abstract should be less than 200 words

- Papers should be divided into numbered sections with short section headings
- Use SI units
- Use internationally recognized systems of abbreviation
- Illustrations should
 - be one or two column widths: up to 85 mm or up to 178 mm
 - not be in boxes
 - use strong black lines (avoid tinting if possible)
 - use SI units in labels
 - use Optima, Arial or a similar sans serif font in labels
- TeX authors: please provide a pdf of the whole paper (text, tables, figures and captions) as well as the individual LaTeX and graphics files
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 - be set in MathType or advanced equation editor
 - NOT be embedded as graphics in the text
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 - be numbered in Arabic
 - be referred to in text (as Table 1 etc.)
 - NOT be submitted as illustrations
- All citations in text should include the author name(s) and the year of publication (e.g. Smith, 2010; Smith and Jones, 2012; Smith and others, 2014) and must have an entry in the reference list
- Reference lists should
 - be concise
 - be complete and accurate, including doi numbers
 - be provided in precise *Journal* format, including punctuation and emphasis (see past papers for style)
 - be arranged in alphabetical order by first author's surname
 - include works accepted but not published as 'in press'
 - not include personal communications, unpublished data or manuscripts in preparation or submitted for publication (these should be included in the text)

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Retreat of Twin Glacier from 4
August 1875 (top: Sir George Strong
Nares, 1878) to 25 July 2018
(bottom: photo taken by Allison
Curley) at Alexandra Fiord,
Ellesmere Island, NU.
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