



ASA PRESS ORDER FORM

This form should be used to purchase back issues of ASA Journals and ASA Press Titles.

Current year publications can be accessed as follows:

*ASA News- Complimentary electronic access on the ASA website:
www.africanstudies.org*

African Studies Review- Benefit of individual membership in the ASA or available to institutions via subscription

*History in Africa- Available for purchase on the ASA website:
www.africanstudies.org*

Please use the order form worksheet on the back of this sheet to indicate which publications you would like to order and to calculate your Shipping & Handling Charges and Order Total. Copies of the form are also available on the ASA website.

MAILING INFORMATION:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Phone: _____ Fax: _____ Email: _____

PAYMENT INFORMATION:

_____ Check _____ Money Order _____ Visa _____ MasterCard

Total Payment Authorized (See back of form) _____

Credit Card Number: _____

Expiration Date: _____ CVV2 (3 or 4 Digit Security Code): _____

Signature*: _____

* The cardholder's signature is required to process payment.

Return completed form to:
African Studies Association, Rutgers University
54 Joyce Kilmer Avenue
Piscataway, NJ 08854-8045
Tel: 732-445-8173 x16 Fax: 732-445-1366
www.africanstudies.org

ORDER FORM WORKSHEET			
	Price	Quantity	Item Subtotal
ASA Journals			
<i>African Issues</i> (1973-2004) Year, Volume, and Number of Requested Issue(s):	\$20		\$
<i>ASA News</i> (Issues through July 2006 available in print form. Issues from January 2007 forward are available electronically on the ASA website) Year, Volume, and Number of Requested Issue(s):	\$10		\$
<i>African Studies Review</i> Year, Volume, and Number of Requested Issue(s):	\$25 Individuals \$40 Institutions		\$
<i>History in Africa Volume 1 (1974) through Volume 36 (2009)</i> Year and Volume of Requested Issue(s):	\$40 Individuals \$55 Institutions		\$
ASA Press Titles			
<i>21st Century Africa</i> by Ann Seidman and Frederick Anang, eds	\$15		\$
<i>African Musicology: Current Trends</i> Vol. I by Jacqueline C. Djedje, ed and William G. Carter, assoc. ed.	\$15		\$
<i>African Musicology: Current Trends</i> Vol. II by Jacqueline C. Djedje, ed.	\$15		\$
<i>Beyond Crisis: Development Issues In Uganda</i> by Paul D. Wiebe and Cole P. Dodge	\$15		\$
<i>Colonialism, Health and Illness in French Equatorial Africa, 1885-1935</i> by Rita Headrick and Daniel Headrick, eds.	\$15		\$
<i>Conflict in the Horn of Africa</i> by Georges Nzongola-Ntalaja, ed.	\$15		\$
<i>Continuity and Change in Southern Africa</i> by Gwendolen M. Carter	\$15		\$
<i>Ethnic Conflict and Democratization in Africa</i> by Harvey Glickman, ed.	\$15		\$
<i>Pan-African Biography</i> by Robert A. Hill, ed.	\$15		\$
<i>Paths Toward the Past</i> by Robert W. Harms, et. al.	\$15		\$
<i>Schistosomiasis in Twentieth Century Africa: Historical Studies on West Africa and Sudan</i> by Gerald W. Hartwig and K. David Patterson	\$15		\$
<i>West Africa in the Mid-Seventeenth Century: An Anonymous Dutch Manuscript</i> by Adam Jones	\$15		\$
	Subtotal:		\$ _____
DOMESTIC SHIPPING: \$5 per item INTERNATIONAL SHIPPING: \$10 per item		# of Items _____ Amount per Item _____	
		Total Shipping	\$ _____
		<i>Give "\$50 for the 50!"</i>	\$ _____
	TOTAL PAYMENT DUE		\$ _____

Last Revised: 08/10



African Studies Association
 Rutgers University - Livingston Campus
 54 Joyce Kilmer Avenue
 Piscataway, NJ 08854-8045
 Tel: 732-445-8173 - Fax: 732-445-1366
 Website: www.africanstudies.org

ASA 2010 Membership Application/Renewal

For faster processing and instant access to membership benefits,
 register online at www.africanstudies.org

PART ONE: GENERAL INFORMATION

Is this a new application or a renewal of your existing membership? **NEW** **RENEWAL**

First Name: _____ M.I.: _____ Last Name: _____ Suffix: _____

Institution Name: _____ Department: _____

Title: _____ Highest Degree (PhD, MA, BS, etc.): _____

Home Address: _____

City: _____ State: _____

Zip: _____ Country: _____

Work Address: _____

City: _____ State: _____

Zip: _____ Country: _____

Home Phone: _____ Work Phone: _____

Primary Email: _____ Fax: _____

Alternate Email Addresses (in case of failure on primary address): _____

Which address do you want to be your primary mailing address? **HOME / WORK**

List any ASA Coordination Organizations to which you belong: _____

PART TWO: DEMOGRAPHIC INFORMATION

Discipline: _____

Countries of Interest: _____ Nationality: _____

Languages Spoken: _____

Gender: _____ Year of Birth: _____

Areas of Interest in Africa: *Choose all that are applicable*

- Central Africa East Africa North Africa
 Southern Africa West Africa

Ethnicity: *Please choose the one that best describes you*

- Africa-Born African-American/Black African-Descent
 American-Indian/Alaska Native Arab or Middle-Eastern Asia-Born
 Asian-Déscent Caucasian or White European-Descent
 Europe-Born Hispanic/Latino Latin America-Born
 Pacific Islander Other Decline

VOLUNTEER OPPORTUNITIES: *Please select any of the following activities for which you would be interested in volunteering.*

	<i>African Studies Review</i> Reviewer	Bethwell Ogot Award Committee
Annual Meeting On-Site Volunteer	Community Moderator	Congressional Testimony
Board of Directors (elected positions)	Election Committee	Expert Witness, Political Asylum Cases
Distinguished Africanist Award Committee	Herskovits Award Committee	Local Arrangements Committee, Chair
Graduate Student Paper Prize Committee	Media Expert Commentary, Print	Media Expert Commentary, Radio
Local Arrangements Committee, Member	Program Committee, Chair	Program Committee, Member
Media Expert Commentary, Television		

All members will appear in the ASA Member Directory with their name and organizational affiliation. Please select if you would like to include the following information in your directory listing for other ASA Members to view:

- ___ Academic Areas of Interest (Discipline, Degree, Countries of Interest, Languages)
 ___ Home Address ___ Work Address ___ Home Phone/Fax
 ___ Work Phone/Fax ___ Email

PART THREE: PAYMENT AND PURCHASE INFORMATION

INDIVIDUAL MEMBERSHIP

2010 MEMBERSHIP - CALENDAR YEAR JANUARY 1 THROUGH DECEMBER 31:

Income US\$35,000 and above	\$180	_____
Income US\$34,999 and below	\$115	_____
Students (send a copy of a valid ID)	\$ 70	_____
Lifetime Membership:	\$2400	_____
Postage & Handling: (No additional charge for US or Africa surface mail)		
Overseas Airmail (including Canada)	\$ 45	_____

MEMBERSHIP SUB-TOTAL _____

CONTRIBUTIONS AND PUBLICATION SUBSCRIPTIONS:

2010 Endowment Contribution to support ongoing initiatives, including the Book Donation Program, Outreach, Prizes, ASA Press and general support \$ _____

History in Africa 2010 Subscription: This publication is not a membership benefit. \$ _____
Individuals (US and Africa US\$45, International US\$65)

CONTRIBUTIONS AND PUBLICATION SUB-TOTAL \$ _____

**2010 Annual Meeting Pre-Registration
 Deadline September 30, 2010
 November 18 - 21, 2010 San Francisco, CA**

Institutional Affiliation as you would like it to appear on your badge: _____

MEMBERS

Member with income US\$35,000 and above	US\$160	_____
Member with income US\$34,999 and below	US\$100	_____
Member Student (send a copy of a valid ID)	US\$100	_____

NON-MEMBERS

Non-Member with income US\$35,000 and above	US\$200	_____
Non-Member with income US\$34,999 and below	US\$120	_____
Non-Member Student (send a copy of a valid ID)	US\$120	_____

ANNUAL MEETING PRE-REGISTRATION SUB-TOTAL \$ _____

Please indicate any special needs or requirements for special assistance while on site during the meeting: _____

I would like to volunteer to serve as a discussant on a panel/roundtable for Program Committee organized sessions which are in need of discussants. Yes _____ No _____

I would like to volunteer to chair a panel/roundtable for Program Committee organized sessions which are in need of a chair: Yes _____ No _____

PAYMENT SUMMARY:

MEMBERSHIP SUB-TOTAL	US\$	_____
CONTRIBUTIONS AND PUBLICATION SUB-TOTAL	US\$	_____
ANNUAL MEETING PRE-REGISTRATION SUB-TOTAL	US\$	_____

TOTAL AMOUNT DUE: US\$ _____

Payment may be made by check or money order payable in US dollars or by credit card. Check should be made payable to African Studies Association.

Credit Card Type: _____ AMERICAN EXPRESS _____ DISCOVER _____ MASTERCARD _____ VISA

Card Number: _____ Expiration Date: _____

Name as it appears on Credit Card: _____

CVC2 Code (3 or 4 digit security code): _____

Signature (required to process payment) _____

2010 ADVERTISEMENT RATES



Publication	Issues per Year	Circulation	Ad and Payment Deadline	Mailing	Price per Size
<i>ASA NEWS</i> (Vol. 43)	3	8,000	Dec. 1 Mar. 1 June 1	January April July	Full Page: \$385 (7.5 x 9.5) Half Page: \$295 (7.5 x 4.75)
<i>African Studies Review</i> (Vol. 53)	3	2,000	Feb. 1 Jul. 1 Oct. 1	April September December	Full Page: \$385 (5 x 7.5) Half Page: \$295 (5 x 3.75)
<i>53rd Annual Meeting Final Program</i>	1	2,000	Sept. 1	Nov. 18 – 21 San Francisco, CA	Full Page: \$610 (7.5 x 9.5) Half Page: \$350 (7.5 x 4.75) Quarter Page: \$235 (3.5 x 4.75)
<i>53rd Annual Meeting Participant Bag Insert</i>	N/A	2,000	Oct. 1	Nov. 18 – 21 San Francisco, CA	Double-sided Flyer: \$610 (8 x 11.5)
<i>History in Africa</i> (Vol. 37)	1	500	July 1	September	Full Page: \$385 (5 x 7.5) Half Page: \$295 (5 x 3.75)

- Any advertisement must be approved by the ASA before it will run.
- Advertisements must be submitted as black and white PDF files (with the exception of ASA News and Display Brochures, which may be submitted in color).
- Pre-payment is required before an ad will run.
- Tear sheets will be issued upon request after publication.
- All materials and payments are due at the ASA Secretariat by the above deadline.
- Refunds will not be issued for advertisements that do not run as a result of a late submission.
- Send all ads to Publications@africanstudies.org.

2010 MAILING LIST RENTAL RATES

The list may be ordered in any combination of the following:

#Domestic Individuals
#Domestic Institutions

#Foreign Individuals
#Foreign Institutions

- Rental rates are \$.55 per 100 addresses plus shipping and handling.
- There is a \$20 processing fee for each order.
- Rental is for one time use only.
- Lists are updated biannually.
- A sample of the item to be mailed must be submitted for approval in advance.
- Pre-payment is required before mailing labels can be sent.

For information on advertising, contact Publications@africanstudies.org or 732-445-8173 x16.

African Studies Association, Rutgers University 54 Joyce Kilmer Avenue Piscataway, NJ 08854-8045
Tel: 732-445-8173 Fax: 732-445-1366 Publications@africanstudies.org
Last Revised: 08/10



2010 ASA DEADLINES

Materials must be postmarked on or before the deadline. If the date falls on a holiday or a weekend, the materials are due the following business day.

January	1	<i>Conover-Porter Award Deadline</i>
February	1	<i>African Studies Review</i> deadline for payment and ad submission for the April issue.
March	31	<i>Annual Meeting Proposals</i> are due. A <i>Letter of Invitation</i> should be requested at this time.
	31	Membership deadline for maximum benefits. Individuals who join/renew after this date risk not receiving maximum membership benefits.
April	1	<i>Distinguished Africanist Award</i> nomination packets are due.
April	1	<i>Graduate Student Paper Prize</i> deadline.
April	15	<i>Gretchen Walsh Book Donation Award Application Deadline</i>
April	30	<i>Coordinate Organizations</i> <ul style="list-style-type: none"> ▪ <i>ASA Coordinate Organization Annual Reports</i> are due (maximum of 5 pages) ▪ <i>Coordinate Organization Reporting Form</i> is due (including <i>Business Meeting requests</i>)
May	1	<i>Melville J. Herskovits Award</i> nominations are due.
	31	Deadline to cast a vote for the ASA Board of Directors Elections.
July	1	<i>African Studies Review</i> deadline for payment and ad submission for the September issue.
	1	<i>History in Africa</i> deadline for payment and ad submission for the September issue.
September	1	<i>Annual Meeting Program</i> deadline for payment and ad submission.
	30	<i>Annual Meeting</i> pre-registration deadline.
	30	<i>Letter of Invitation Requests</i> are due.
October	1	<i>African Studies Review</i> deadline for payment and ad submission for the December issue.

For more information, contact the ASA Secretariat:

Tel: 732-445-8173 ~ Fax: 732-445-1366

www.africanstudies.org

Last Revised: 8/10

HA formatting and stylistic notes

- 1/ use double quotation marks for quotations and single quotation marks for quotations with quotations
- 2/ always use *italics*, not underlining
- 3/ place punctuation inside quotation marks (e.g., ,” or .”)
- 4/ place all footnote references at the end of sentence; consolidate or rewrite if necessary to avoid the need for these within sentences
- 5/ always use the embedding footnote function
- 6/ cite books as: first name last name, *title italicized* (place, date), 14-22, (no p. or pp.)
- 7/ cite articles as follows: first name last name, “title,” *name of journal italicized* 38 (2004), 14-22. No Roman numerals, no volume part numbers, no months unless journal repaginates with each issue, and no punctuation between journal title and volume number.
- 8/ no section headings other than I, II, III, . . .
- 9/ always cite page numbers for direct quotations, and otherwise include page numbers for specific information
- 10/ avoid long paragraphs
- 11/ tab for indentations
- 12/ capitalize all substantive words in titles (e.g., not articles, prepositions, and conjunctions)
- 13/ don’t capitalize social functions, honorary positions, roles, and jobs (king, president, research assistant)

Guidelines for Authors

- 14/ use shortest possible short titles for repeated citations
 - 15/ make sure all non-English words have all appropriate diacritics
 - 16/ other than in titles, leave italicizing decisions to the editor.
 - 17/ page numbers and dates should always have only two integers after the hyphen except (413-22, 401-09, but 397-422).
 - 18/ indent quotations of more than five lines, and omit the use of “ ”
 - 19/ use words, not numbers, in such cases as “the nineteenth century.”
 - 20/ render dates as, e.g., 26 March 1938 (“continental dating”)
 - 21/ render time as, e.g., 10:35
- NB When sending paper as an attachment, always save it as a rtf file.