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General

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Papers should be written in English using the spelling of the Concise Oxford Dictionary and should as far as possible be comprehensible to the non-specialist reader. They should be concise, but without omitting necessary material, and contain sufficient detail to allow repetition of the work.

Papers may be submitted electronically. The summary should be included as a separate Word file suitable for distribution to potential referees. Electronic submissions may be sent by post on disc or as e-mail attachments (jdr@hannahresearch.org.uk) a Word document file. Submitted manuscripts must be limited in length to a maximum of 6000 words allowing 250 words per fig or table. This is approximately the equivalent of a Word document of 18 A4 pages of doublespaced 12pt Times New Roman font.

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References

References should be given in the text as Brown & Jones (1987) or (Schmidt, 1985; Nakamura et al. 1989); the first author with et al. is used for papers with three or more authors. Where necessary, papers are distinguished as Lenoir (1988a), (Litov et al 1990a, b). When several references appear together in the text, cite them in chronological order, and alphabetically within years. The Reference list at the end of the paper, which should begin on a fresh page, is given in strict alphabetical order. Authors should refer to a recent issue for the format of references.

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Printed originals of figures and photographs should be provided as best possible quality. Figures such as graphs must be supplied in an editable file format, such as Excel. The use of bar graphs and histograms should be restricted, as the information can often be better presented in a table. In the presentation of results, experimental points should be indicated by symbols, used in order: ○, ●, △, ▲, □, ■, ×, +. Scale marks should be on the inside of the axes. Each Figure should be provided with a legend such that with the Figure it is comprehensible without reference to the text. Figure legends should be typed on a separate sheet or sheets, beginning Fig. 1.

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